

FACILITY USE AGREEMENT

Trinity Lutheran Church
 444 N. American Street
 Stockton, Ca 95202
 209-464-1936

Date of Application	
Date of Function	
Name of Organization	
Name of Person Applying	
Address	
City, State, Zip	
Daytime Phone	
Night Phone	
Cell Phone	
Fax #	
Email Address	
Specify Use:	
Security Fees: \$18.00/hr & A	
Minimum of 8 hours =	\$ 144.00
Additional Hours @ \$18.00 = 4	\$ 72.00
Rental Fee is:	\$ 250.00
Deposit Cleaning Fee is	\$ 150.00
Deposits Received:--see part one of facility use agreement	
Signature	

Representing

Facility Use Agreement

Trinity Lutheran Church

444 N. American Street-Stockton, CA 95202

209-464-1936

We have read, understand and agree to abide by the following terms

for the use of Trinity Lutheran Church facilities on _____, 20____

between the hours of _____ and _____.

We agree to:

- Provide proof of insurance liability coverage in the amount of \$1,000,000.00 [one million dollars] and property damage in the amount of \$50,000.00 [fifty thousand dollars]. Must have certificate on file with Trinity Lutheran Church as additional insured. Insurance coverage will be provided through _____.

Local agent is _____ Phone number _____

- Clean the kitchen, gymnasium **and restrooms** to the satisfaction of the representative of Trinity Lutheran Church. [User to provide their own cleaning supplies, **including trash can liners.**] A deposit fee of \$150.00 is required & will be charged if this item is not complete. _____
- Clean up: It is understood that the applicant is responsible to leave the facility and its grounds clean of any debris arising from their use. Our trash receptacle is available for your use. [If after departure of your program clean up is still needed, you will be billed at \$30.00 per hour as our custodial contract calls for. Please see clean-up check list.
- The use of alcoholic beverages is strictly prohibited.
- Smoking on the premises is strictly prohibited, including vapor cigarettes.
- The use of any controlled substance during your event is strictly prohibited. .
- You are responsible for any damage to Trinity property caused by people attending your event.
- Access to the facility is granted beginning at _____ A.M. / P.M.

on _____ and the premises must be cleaned and vacated by

Date: _____ Time: _____ A.M./ P.M.

- Supervisor/Security charges are \$18.00 per hour-supplied by Trinity Lutheran Church. Stockton Municipal Code Section 7-111.1(h). Security will be on site during the entire time the facility is being used, whether it be for prep or for any other reason, & one hour to close the facility and set alarm.

Signed by _____ as agent for _____
Organization

Check received-Security-\$216.00---Date _____ Check # _____

Check received-Rental---\$250.00---Date _____ Check # _____

Check received-Cleaning-\$150.00---Date _____ Check # _____

The checks for security and the Rental are non-refundable. The check for Cleaning shall be refunded upon inspection of the premises by the pastor after the completion of the event.